

# Schedule 1(a) – The Portfolios

## 1. LEADER

- Corporate Budget and Resource Planning
- Corporate Planning and Strategic Direction
- Corporate Project Management
- Emergency Planning (Strategic)
- Media & Communications
- National and Regional Affairs (including Partnerships, LEP, Thames Gateway etc)
- Performance Delivery
- Regeneration (Lead Responsibility)
- Risk Management
- Sea and Foreshore Defences (Strategic)
- Town Twinning

## 2. CORPORATE & COMMUNITY SUPPORT SERVICES

- Action to address poverty
- Asset Management
- Audit
- Cemeteries, Crematorium & Bereavement Services
- Civic Affairs
- Civic buildings and facilities management
- Commemorations including Holocaust
- Community Cohesion
- Customer Services
- Dial a Ride
- Emergency Planning (Operational) and Business Continuity
- Equality & Diversity
- Financial Services (including Insurance etc)
- Health & Safety (Internal)
- Human Resources
- Legal Services, Land Charges and Democratic Services
- Organisational Development
- Partnership performance delivery
- Passenger Transport / Vehicle Fleet
- Procurement
- Property Support and Maintenance
- Registration Services
- Support to the 3<sup>rd</sup> Sector

## 3. CULTURE, TOURISM & THE ECONOMY (Deputy Leader)

- All matters relating to trees, plants, grass verges and other flora
- Arts development
- Business Regeneration
- Business Liaison
- Client role for leisure management and grounds maintenance
- Climate Change & Energy Saving
- Culture
- Economic Development & Support
- Green Grid development
- Library Services

- Major events & initiatives
- Marketing
- Marine Activity Centre
- Marine & maritime affairs
- Museums & Galleries
- Parks and amenity management
- Pier & Foreshore
- Social regeneration projects (in conjunction with the Leader)
- Sport development
- Theatres
- Tourism
- Town Centre Management

#### **4. TRANSPORT, WASTE & CLEANSING**

##### **Transport**

- Highways and Transport
- Car parks and all car parking matters
- Concessionary Fares
- Engineering (Bridges & Structures)
- Highways (including maintenance)
- Transport (including Transport Policy)

##### **Waste**

- Waste collection, disposal, management, recycling & sanitation

##### **Cleansing**

- Alleys
- Cleansing of highways and public realm
- Graffiti Control
- Public Toilets

##### **Other Services**

- Abandoned vehicles
- Sea and foreshore defences (Operational)
- Surface water management
- Untidy Sites and Buildings

#### **5. HOUSING, PLANNING & PUBLIC PROTECTION SERVICES**

##### **Housing**

- Housing Management (including ALMO)
- Asylum seekers
- Development of affordable housing
- Homelessness
- Housing advice
- Housing development programme
- Housing strategy
- Liaison with regional housing boards and RSLs

- Private sector housing standards and grants
- Strategic housing function
- Supporting people

#### **Planning & Public Protection Services**

- Air Pollution
- Building Control
- CCTV
- Community Safety
- Conservation
- Environmental Health
- Environmental Protection
- Food Hygiene & Safety
- Health & Safety (External)
- Licensing & Policy Implementation
- Noise
- Planning Policy and Planning Control
- Police Community Liaison
- Sustainability
- Trading Standards

## **6. CHILDREN & LEARNING**

- Adult & Community Learning
- After Care & Youth Support
- Behaviour Support, Social Inclusion & Exclusions
- Better Start, Fulfilling Lives
- Children's Centres, Nurseries, Child Care, Children's Services
- Children & Family Social Care Fieldwork Services
- Child Protection and Safeguarding
- Educational Psychology
- Fostering and Adoption
- Inter-Agency Co-operation to improve the Well Being Of Children
- Looked After Children
- Other Specialist Services
- School Admissions, Places and Buildings
- School Attendance and Child Employment
- School Improvement
- Southend Children's Partnership
- Special Educational Needs and Children with Disabilities
- Student Awards
- Workforce Training and Development for Children & Learning
- Youth & Connexions
- Youth Offending Service

## **7. HEALTH & ADULT SOCIAL CARE**

### **Adult Social Care**

- Assessment and Care
  - older people
  - people with learning difficulties
  - people with physical and sensory difficulties
- Carers Support
- Court of Protection & financial administration of individuals
- Equipment Store
- First Contact
- Home Care

- Hospital assessment, rapid response, collaborative care
- Joint Commissioning
- Mental Health Services
- Occupational Therapy
- Support to voluntary providers

**Health**

- Drugs & Alcohol Service
- Health Inequalities (lead)
- Health and Well Being Partnership
- Public Health

**8. TECHNOLOGY**

- Digital Strategy
- ICT
- Member Assets
- Telecommunications